

organization, creative marketing strategy. Cost was \$575. Insurance for his caboos is due. \$432 is insurance cost for the caboos. Headlight has three issues ready to go.

*Carter* – told Board about WP photos recently posted on-line from NRHS - John W. Barringer collection.

### Financial Reports

- Reports provided.
- James Mason answered previously presented question about valuation of Archives.
- Endowment discussion for May 2014 Board Meeting.

### Committee Reports

*Collection Management* – equipment sale recommendation (consensus requested). FR&W 1 previously approved for display at museum and removed from list. Consensus to approve report as amended with FR&W 1 removed. All items on list except FR&W 1 were already approved previously for deacquisition.

### Public Comments

- Ernie von Ibsch* – commented that it is very interesting to attend the meeting and see how things are going. Updated everyone on his wife, Kathy's, book on the Zephyrettes. Have been hosting reunions of the Zephyrettes.

### Notices

- Need volunteers to take on planning for Volunteer Day in April and Media Day in May.

**Closed Session** – requested by Director Vicknair.

Adjourned to closed session 3:41 p.m. and reconvened to open session at 3:48 p.m.  
 “The Board heard a report on a Business Item – Railfair Event. No action taken.

### **Board of Directors Meeting – March 15, 2014 – 1:00 PM WPRM Meeting Room – Portola, CA**

President Rod McClure called the meeting to order at 1:07 PM.

The following Directors were present

Tom Carter	Kirk Baer	Eugene Vicknair
Wayne Monger	Charlie Spikes	Steve Habeck
Greg Elems (arr. 2:00 PM phone)		Gail McClure

### **Attendance**

Rick Gruninger – Insurance Manager	Matt Elems
David Elems	Matt Shuman – Election Chair (phone)
Frank Brehm – Archivist (phone)	Ron Huey – Election Committee (phone)

### **Correspondence**

- We were contacted by a non-member whose uncle worked for WP. He has a diesel enamel herald and a steam enamel herald he is going to donate as per his uncles wishes. His uncle is still alive and they have been invited and are planning to come to the museum for a visit in the summer. His name is Oscar Arrieta.

- We received a check from a Life Member for painting of the WP SW1500 1503. Amount is \$5000. Asked that his name be withheld from the record. The Board extends its thanks for this support.

### **Old Business**

#### **2014 Budget**

- Proposed agenda provided.
- Review of budget and details, including needs in the budget for fundraising / sales.
- Discussion of past use of Restricted Account as “savings” account and intention to revised how this account is used.
- Recommended that we adopt budget and revise as needed for now.

Motion 14-03-01

Adopt proposed budget for 2014 with requested change in steam fund cost to \$40,000 from \$10,000.  
G. McClure / Carter. Aye - 6, Nay - 1, Abstain - 0. Motion carries.

### **Southern Pacific SD9 4404 Status**

- Written report provided.
- Overview of current status, Western Rail wants to complete sale.
- Check received for full sale amount of \$40,000. Received today.

### **Milwaukee Road U25B 5057 Status**

- Written report provided.
- Storage grace period ended January 1, 2014. Since then, we have been charging reduced rent of \$100. Proposal is to increase rent to full authorized \$300 as of May 1, 2014.
- Estimate is that there are 2 more days of work needed to prep engine for movement. Need shop and pit access.
- Work estimated to be done in April – May.
- Request that Cascade Rail provide more people to assist with work.
- All negotiations for movement are coming from Cascade Rail.
- Cascade Rail has been performing more fundraising.

### **New Business**

#### **Grant Applications**

- Written report provided by Director Vicknair outlining grants and projects he would like to apply for.
- Director Monger outlined grants he is applying for.
- Directors Vicknair and Monger to work together on grants.

Motion 14-03-02

Accept the report and give Director Vicknair authority to proceed.  
G. McClure / Habeck. Aye - 6, Nay - 1, Abstain - 0. Motion carries.

#### **Conference Call Access Policy**

- Clarification of conference call policy.
- Directors, Officers and Department and Committee Heads only would be allowed to use conference call system.
- Question about allowing exceptions for special cases.

Motion 14-03-03

Set policy to restrict conference call use as outlined to just Directors, Officers, Department and Committee Heads, with exceptions to be approved by Board on a case by case basis.  
Spikes / Carter. Aye - 5, Nay - 2, Abstain - 0. Motion carries.

#### **2014 Portola Railroad Days Events**

- Written report provided.
- Idea to bring speeder car rides back to Portola Railroad Days.
- Outlined plan was provided. Seeking Board approval to proceed with planning.
- Plan is to charge for speeder rides.
- Matt Shuman to manage and coordinate.
- Questions about insurance and coverage needed.
- Would need to provide insurance to cover while operations are on our property.
- Consensus direction given to proceed.

#### **New Project Moratorium**

- Written report provided.
- Response to concerns over large number of projects currently approved.
- Intent is to clear out some of the current projects before we take on some more projects.

Motion 14-03-04

Approve report and adopt the moratorium. Review in 6 months

Carter / Habeck. Aye - 6, Nay - 1, Abstain - 0. Motion carries.

### **Change to Election Procedure**

- Written report provided.
- Update on Election process status.
- Election ballot / package is nearly ready for printing.
- Question about deadline to submit By-Laws changes.
- Nothing in By-Laws about deadlines / dates for By-Laws changes.

Motion 14-03-05

Accept proposed changes to election policies as proposed by Election Chair with effective date of 3-15-14, to be reviewed in 4 years, replacing issue of 1-5-02.

G. McClure / Spikes. Aye - 7, Nay - 0, Abstain - 0. Motion carries.

### **Summer Excursion Train**

- Written report provided.
- Request as to whether there have been material changes to the facts versus when Board rejected this previously.
- Chris Skow requested reconsideration.
- Union Pacific, Omaha, has stated that no one can stay on train if stored in UP yard. Excursion has 75 stay on board bedrooms sold on train.
- If anything goes on the ground owned by Amtrak, we would need to change any derailed wheels at our cost. Considering condition of West Pass interchange, this is a concern.
- Concerns that we keep bringing up already considered items.
- Director Carter stated that reconsidering this item sets a bad precedent unless there have been material changes. We have already told Chris Skow no several times. Feels it is a waste of time.

Motion 14-03-07

Reaffirm that we do not wish to get involved in the excursion due to various concerns including insurance, condition of West Pass interchange and business concerns.

G. McClure / Carter. Aye - 5, Nay - 2, Abstain - 1. Motion carries.

### **Equipment Storage**

- Written report provided.
- Review of proposed policy / new calendar for payment and discussion of proposed fees / penalties for late payment.
- Legal counsel has reviewed and approves of changes.
- We have current insurance certificates for Wayne Monger, Dave Wallace and Bill Parker.
- Suggestion to offer discount for year advance payment.
- Request for effective date. Suggestion to make effective July 1, 2014.
- Director Carter, as manager of rentals, to review with all equipment owners.

Motion 14-03-06

Accept report as outlined and revise current storage policy. Effective date to be July 1, 2014.

Carter / G. McClure. Aye - 6, Nay - 0, Abstain - 2. Motion carries.

### **Good of the Order**

#### **President's Report**

- Written report provided.
- Over \$2100 was spent to repair white forklift due to abuse and bad operation practices.
- White forklift is to only be stored inside from now on.
- Backhoe is currently being check for possible hydraulic leaks.

#### **Director's Reports**

*Carter* – written report provided

*Habeck* – written report provided

*Monger* – \$250 from Dick Dorn to archives. CAM conference attendance will be reported next month.

Was at Jeffrey Moreau (author and FRRS member) memorial on day after Winterail at Western Railway Museum at Rio Vista Jct. Director Monger has been asked to go through Jeff's archive materials. Interurban materials will go to WRM and OERM, Milwaukee materials to go to Cascade Rail and we will get WP material. Suggestion to see if we get support for CCT 24 caboose project as memorial to Jeff.

**Financial Reports**

- Reports provided
- Treasurer McClure is going to start doing 1 hour classes before each Board Meeting on accounting topics such as how to read a balance sheet, profit and loss statements, etc., as well as topics requested by directors and members. They will be open to any member who wishes to attend.

**Event Reports**

*2014 Historic Convention* – report on current plans, status. Looks like it will be at Hampton in Suisun City and banquet at Western Railway Museum.

*2014 Media Day* – written report provided. We received a call from a Redding TV station wanting to do a live spot on events and venues in the area. Eugene Vicknair and Tom Carter are working on event with help from Matt Parker. Proposed date is May 9.

**Department Reports**

*Funding* – written report provided

**Committee Reports**

*Election* - written report provided

**Safety Report**

- Tom Carter has volunteered to take job as Safety Manager for the museum. He has experience in railroad and OSHA procedures.
- Concerns about level of hornets and wasps this year.
- Facilities Manager to acquire and put out more traps for the wasps.

**Public Comments**

- David Elems had sample of forms he is proposing to hand out at crew training concerning locomotive cooling aspects. Has been working on damaged reverser on WP 917. Reverser is very gunked up and requiring a great deal of cleaning and lubrication. Currently non operational.
- Noted by the Board that Matt and David Elems have been working at the museum over the winter and putting in many hours despite weather and conditions.

**Notices**

- Gail McClure needs assistance for Volunteer Day events.

**Closed Session** – requested by President McClure and Director Vicknair.

Adjourned to closed session 3:06 pm. and reconvened to open session at 4:43 pm.

“The Board heard a report on a Business Item – Museum Property. No action taken. The Board heard a report on a Membership Issue – Contested Membership. Consensus direction given, no reportable action taken. The Board heard a report on a Personnel Issue – Policy Adherence. Consensus direction given, no reportable action taken.”

**Board of Directors Meeting – April 12, 2014 – 4:00 PM**  
**WPRM Meeting Room – Portola, CA**

President Rod McClure called the meeting to order at 4:06 PM.

The following Directors were present

Tom Carter	Kirk Baer	Eugene Vicknair
Wayne Monger	Charlie Spikes (phone)	Steve Habeck
Greg Elems (phone)	Gail McClure	

**Attendance**

Debra Baer	Matt Shuman – Election Chair and Board of Trustees
Ron Huey – Election Committee	Alicia LaBrecque
Norman Holmes	Ann Morningstar
James Mason	Chris Skow
Matt Elems (arrived at 4:45 PM)	David Elems (arrived at 4:45 PM)
Tim Carter (arrived at 4:45 PM)	Rick Gruninger (arrived at 5:00 PM)

Noted: public comments will be held to 3 minutes when recognized by the chair, unless granted