



# OPERATING DEPARTMENT

## BULLETIN

TYPE OF BULLETIN     Safety     Operating     General     Notices  
 Other     Special Orders  
 Roadmaster     Yardmaster

**DATE:**    March 24, 2018

**BULLETIN NUMBER**    02-18

### UP West Pass – Track 103

Placing FRRS/WPRM equipment on the UP West Pass (Track 103) for storage is not desirable, but may be necessary for museum operations, particularly during the operating season. In order to place FRRS/WPRM equipment on UP Track 103, ALL of the following conditions must be met.

1. Prior permission for access to Track 103 must be obtained from the yardmaster or designee.
2. All equipment to be placed on Track 103 **MUST** comply with **ALL** of the following requirements:
  - Equipment must be equipped with roller bearing axles.
  - Air brakes must be operable, with single-car test completed within previous 5 years and stenciled on the equipment; COTS completed within previous year.
  - Handbrakes must be operable; inspection and test documented by stencil within 1 year.
  - All safety appliances must be present and functional (grab irons, steps, cut levers, etc.).
  - Equipment must be equipped with Hi-Vis Scotchlite, applied per FRA rule. (Some exceptions are allowed when approved by the yardmaster.)
3. All equipment placed on Track 103 must be coupled together, with air brakes cut in and charged. A minimum of 5 handbrakes must be applied and a securement test performed (if less than 5 cars, all handbrakes must be applied).
4. **ALL** FRRS/WPRM personnel, on any train or engine working outside the gates of the museum property, whether Track 103 or the Ramp Track, **MUST** be in full compliance with UPRR Personal Protective Equipment (PPE) requirements:
  - Reflective safety vest or WPRM Operating Department safety shirt must be worn.
  - Safety glasses must be worn.
  - Hearing protection must be worn.
  - Safety shoes/work boots must be worn.
  - Gloves (including engine crew) must be worn when outside locomotive cab.
5. While on UP property, crews **MUST NOT** get on or off moving equipment.
6. Museum guests/visitors **MUST NOT** be outside museum gates.

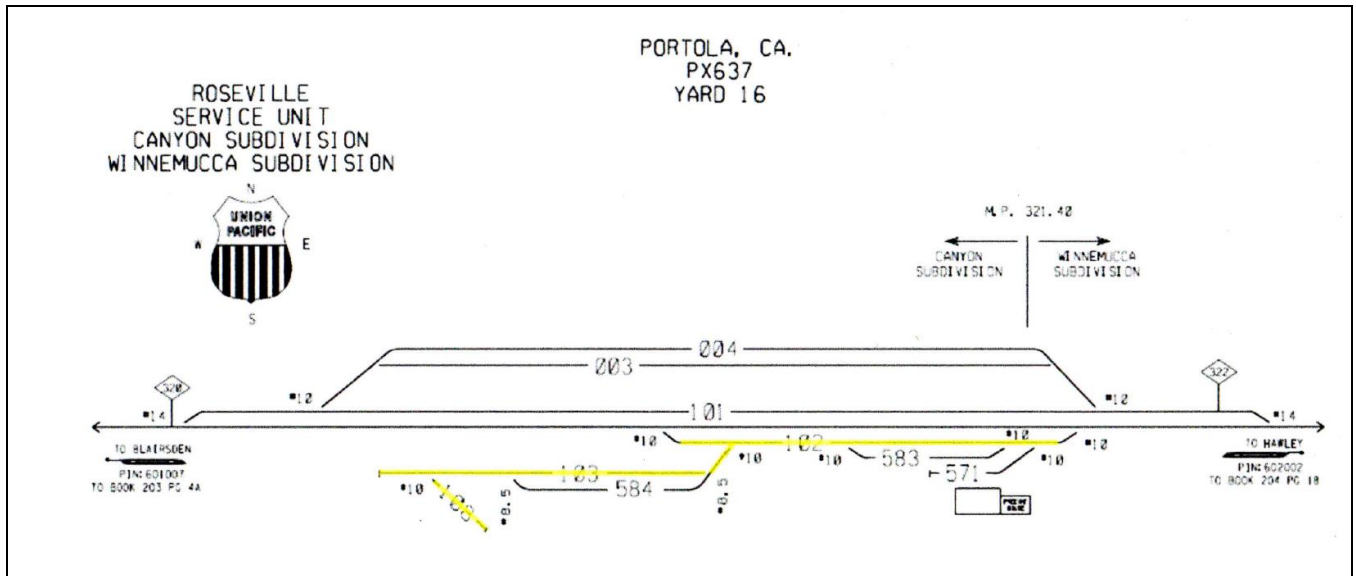
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7. When outside the museum gates, ALL ground crew members must work on the south side of Track 103 to the maximum extent possible, and must be aware that the UP main track directly adjacent to Track 103 can be active at any time and has a speed limit of 30 MPH. If trains are passing Track 103, crews should pause operations and wait for the train to pass before continuing operations.
  
8. In the event a UPRR crew is working in the Portola yard during a movement on Track 103, at least one radio (crew member or engine) will be set on the UP Road Channel 51-51 to monitor possible conflicts in movement. If there is no UPRR crew working, it is still desirable to have at least one radio monitoring UP Road Channel 51-51 for safety purposes.



Should there be any questions on the operations or this bulletin, please contact the General Superintendent or the Superintendent of Operations

Kerry Cochran  
General Superintendent

Loren Ross  
Superintendent of Operations

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